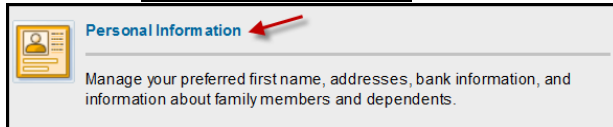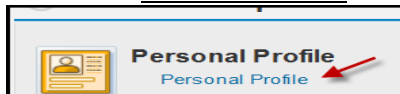MyUK ESS has a feature which enables employees to include an emergency contact. Employees are strongly encouraged to utilize this feature.
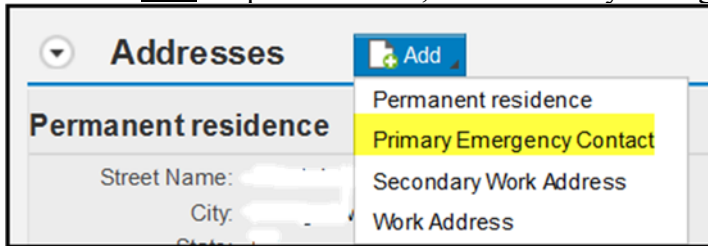
Adding an emergency contact

-Click the Personal Information link.

-Click the Personal Profile link.

-From the Add drop down menu, select Primary Emergency Contact.

-Make your entries.

-Click the <Save> button.

Updated: 12/8/17