

## **M-G CAFE COURIER SCHEDULE**

Mail will be delivered on the scheduled days below. Any outgoing mail will be picked up at that time.  
Please email [Jennifer.Gordon@uky.edu](mailto:Jennifer.Gordon@uky.edu) with any questions or concerns.

<b>BUILDING</b>	<b>CAMPUS DEPARTMENT</b>	<b>DAYS OF MAIL DELIVERY</b>
<b>Blueprint Kentucky</b> 824 Bull Lea Road Suite 222, 40511-9383 Submit pick up requests to: <a href="mailto:Jennifer.gordon@uky.edu">Jennifer.gordon@uky.edu</a>		<b>Tuesday, Wednesday and Friday only</b>
<b>VDL</b> 1490 Bull Lea Road		<b>Tuesday, Wednesday and Friday only</b>
<b>North Farm</b> 2275 Turner Place And Ag Motor Pool located in Garage		<b>Tuesday, Wednesday and Friday only</b>
<b>101 Regulatory Services Bldg.</b>	Regulatory Services	<b>Monday-Friday</b>
<b>AG Distribution Center</b>	Motor Pool Drive	<b>Submit a request</b>
<b>Arboretum</b>	Motor Pool Drive	<b>Submit a request</b>
<b>106 T.P. Cooper Bldg.</b>	Forestry	<b>Monday-Friday</b>
<b>Bosworth Hall</b>	Human Resources  (formerly in Scovell Hall)	Please note that in most cases documentation can be emailed to Central HR. Please contact our college HR team for questions. If an extra stop to Bosworth Hall is needed, to deliver a hard copy, contact Sara Green to schedule.

<b>Funkhouser Building</b>  <b>Mail will be left and picked up from the basement mailroom</b>	Admissions	<b>Monday-Friday</b>
	Financial Aid	
	Registrar	
	DHN	
<b>102 Erikson Hall</b>  <b>Mail will be left and picked up from the mailroom.</b>	HES, 102 Erikson Hall	<b>Monday-Friday</b>
	FCS, 102 Erikson Hall	
	RTM, 318 Erikson Hall	
<b>371 Peterson Service Bldg.</b>	Accounting & Financial Reporting Services	<b>Monday-Friday</b>  <b>mail will be distributed in mailroom</b>
	Accounts Payable Services	
	Payroll Services	
	Research Financial Services	
	Risk Management	
<b>356 Peterson Service Bldg.</b>	Treasury Services	<b>Monday-Friday</b>

**Updated: July 2025**