



Date:
To: Provost Budget Office
From:
Department:
Position Number, Title:
Position Grade:
Candidate's Name:
RE:

The College of Agriculture, Food, and Environment is now ready to request a salary proposal for this position. Due to the candidate's qualifications with combined education and related experience totaling over _____ years, we propose a pay rate of \$ _____ (hourly for nonexempt or annual salary for exempt).

The proposal represents a rate within the _____ range of the grade scale.

The primary funding source is _____ funds.

The proposal includes _____ equity increases.

Optional - Provide additional information.

Department Chair/Unit Director

Dean