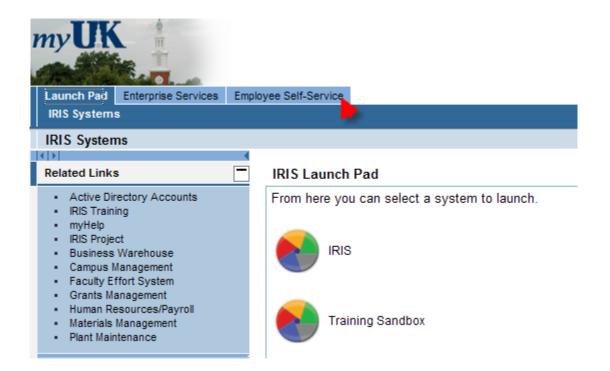
How to check your

SAP/BW TRAINING RECORD

1. Go to the IRIS launch pad and click on the Employee Self-Service tab.



2. Click on Training.



3. Click on Training Activities.

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This will take a minute or two to run. Then the screen will display all of the user's training activities, including courses yet to take and completed courses.