


## Professional Development & Training Opportunities

Click on a link to learn more about a particular professional development or training opportunity.

<b>Web based options</b>	
<b>Fees may apply</b>	<b>\$</b>


### General

		<b>\$</b>
<a href="#"><u>Lunch &amp; Learn Series</u></a>		
<a href="#"><u>Communication</u></a>		
<a href="#"><u>Creative Problem Solving</u></a>		
<a href="#"><u>Interpersonal Skills</u></a>		
<a href="#"><u>Leadership</u></a>		
<a href="#"><u>Professionalism</u></a>		
<a href="#"><u>Resolving Conflict</u></a>		
<a href="#"><u>Teamwork</u></a>		
<a href="#"><u>Customer Service</u></a>		
<a href="#"><u>Facilitating Change</u></a>		
<a href="#"><u>Respect</u></a>		
<a href="#"><u>Business Etiquette</u></a>		
<a href="#"><u>Being Professional</u></a>		
<a href="#"><u>Unconscious Bias</u></a>		

### Administrative

		<b>\$</b>
<a href="#"><u>Financial Certification</u></a>	X	
<a href="#"><u>Human Resources Certification</u></a>	X	
<a href="#"><u>Student Life Cycle Management Certification</u></a>	X	
<a href="#"><u>CBMI</u></a>		X
<a href="#"><u>NACUBO</u></a>		X
<a href="#"><u>SACUBO</u></a>		X
<a href="#"><u>NACADA-Academic Advising</u></a>		X
<a href="#"><u>University Financial Services Training Classes</u></a>	X	

### Technology & Software

		<b>\$</b>
<a href="#"><u>Excel</u></a>		
<a href="#"><u>Word</u></a>		

<a href="#">InDesign</a>		
<a href="#">Publisher</a>		
<a href="#">OneNote</a>		
<a href="#">Illustrator</a>		
<a href="#">General Computer</a>		
<a href="#">Outlook</a>		
<a href="#">Photoshop</a>		
<a href="#">Dreamweaver</a>		
<a href="#">Acrobat</a>		
<a href="#">Access</a>		
<a href="#">PowerPoint</a>		
<a href="#">Captivate</a>		

**Extension Operations**

	🌐	\$
<a href="#">Accounting System Training</a>	X	
<a href="#">County Bookkeeper Training</a>	X	
<a href="#">County Fiscal Coordinator Training</a>	X	
<a href="#">Civil Rights Training</a>	X	

**Research**

	🌐	\$
<a href="#">Arboretum Program</a>		
<a href="#">Entomology Society of America</a>		X
<a href="#">Wildlife Society</a>		X
<a href="#">Food Connection Conference</a>		X

**Safety**

	🌐	\$
<a href="#">Back Safety</a>		
<a href="#">Biological Safety</a>		
<a href="#">Chemical Fume Hood</a>	X	
<a href="#">Construction Safety Awareness</a>		
<a href="#">Emergency Eyewash and Shower Station Use</a>	X	
<a href="#">Fall Protection &amp; Ladder Safety</a>		
<a href="#">Fire Extinguisher Training</a>	X	
<a href="#">First Aid</a>		

<u>Heat Stress Awareness</u>	X	
<u>Office Ergonomics</u>	X	
<u>On-Site and Initial Radiation Safety</u>		
<u>Safe Driving</u>		

**New CAFE Employees**

	🌐	\$
<u>CAFE New Employee Orientation</u>	X	

**Supervision/Leadership**

	🌐	\$
<u>SuperVision</u>	X	
<u>Essential Leader Program</u>		
<u>Experienced Leader Program</u>		
<u>Humanity Program</u>		

**Diversity**

	🌐	\$
<u>National Conference on Race and Ethnicity</u>		X
<u>International Education Conferences</u>		X
<u>National Land Grant Diversity Conference</u>		X
<u>National MANRRS Conference</u>		X